

BREINTON PARISH COUNCIL

MINUTES OF THE MEETING ON WEDNESDAY 15 JUNE 2022

In attendance: Cllr Tony Geeson (Chair), Cllr Tracey Prosser, Cllr Jackie Morris, Cllr Liz Morawiecka

Present: Ward Cllr Bob Matthews, Footpaths Officer John Wade, two members of the public and Emily Godsall (clerk)

22.26 Apologies for absence

22.26.1 Cllr Keith Ray and Cllr Lorraine Lewis's apologies for being unable to attend the meeting were accepted.

22.27 Declarations of interest and requests for dispensations

22.27.1 Cllr Morawiecka declared an interest in item 22.31 P204242/FH & P204243/L Warham Court Farm planning application and took no part in the discussions.

22.27.2 Cllr Prosser declared an interest on item 22.31 should any reference be made to planning application P220810/F Conifer Walk.

22.28 To approve the minutes of the Annual Meeting of the Parish Council on 11th May 2022 & discuss actions points (no decisions)

22.28.1 Cllrs **RESOLVED** to approve the minutes as an accurate and true record of the Annual meeting of the Parish Council on 11 May 2022. Cllr Geeson duly signed the minutes as Chair.

22.29 Public Open session - to receive comments from the public on parish matters (no decisions)

22.29.1 No comments were received from members of the public.

22.30 To receive a report from Ward Cllr Bob Matthews

22.30.1 Cllr Matthews advised the meeting that the planning application P220527/F The Pavilion had recently been refused.

22.30.2 P213951/O Eaton View the planning officer has advised that responses from Natural England and the drainage are awaited before a decision can be made on the application.

22.30.3 Cllr Matthews understood on planning application P220810/F Conifer Walk that amended plans with a reduced number of houses were to be submitted.

22.30.4 Cllr Matthews met with the director of the Quiet Road Scheme regarding potential routes that were under consideration. Funds are not going to be spent unless it is safe to use and fit for purpose.

22.30.5 A large number of complaints have been received over the article in the Hereford Times dated 9 June 2022 on new traffic and parking measures for Herefordshire are intended to raise £100,000 from drivers over the next two years.

22.31 To consider comments on current planning applications to be decided by Herefordshire Council

22.31.1 P204242/FH & P204243/L - Warham Court Farm. Further documents have appeared on the Herefordshire Council website.

Councillors **RESOLVED** not to make any further comments at this stage.

22.32 To receive an update on recent planning application decisions

22.32.1 P221748/XA2 Upper Hill Barn Breinton Hereford HR4 7PQ - Application for approval of details reserved by conditions 3 4 6 7 & 14 attached to listed building consent 210543 - APPROVED

22.33 To update the S106 Wish List

22.33.1 Councillors **RESOLVED** to add hardstanding on Kings Acre Road for speed camera checks on to the current S106 Wish List.

22.34 To discuss the letter received from Llangarron PC regarding the future of NDPs

22.34.1 Councillors discussed the letter received on 11 May 2022 from the Chair of Llangarron regarding the responses submitted to the Herefordshire Council Local Plan consultation.

The response was welcomed by councillors who agreed with all the issues which were raised in the letter regarding the Local Plan consultations and the future of the Neighbourhood Development Plans.

Councillors **RESOLVED** to write a letter of response to Llangarron Parish Council in support of their views and reiterating their concerns regarding Herefordshire Council's interpretation, lack of publicity and participation and to confirm Breinton Parish Council's response to the consultation.

Action: Clerk to write to Llangarron Parish Council with Breinton Parish Council's support.

22.35 To consider a response to the Herefordshire Local Plan Place Shaping Consultation

22.35.1 The Place Shaping is the third public consultation to be undertaken in 2022, the results of which will help inform the preparation of a new local plan for Herefordshire.

The consultation sets out possible options and/or potential strategic development areas for Hereford, each of the County's market towns together with a range of alternative settlement hierarchies for rural parts of Herefordshire.

It is important that this consultation provides the opportunity for everyone to have their say at a formative stage of plan making. The consultation does not set out firm proposals, which will come later in the process, but does look at different ways that Hereford, the market towns and rural areas could be developed over the next 20 years.

Herefordshire Council are planning to hold a series of events, to provide the opportunity for Planning Officers to speak to residents face to face about the next stage in the Plan preparation and answer any questions.

- 22.35.2 Councillors **RESOLVED** to submit a response to the consultation to include the need to address climate change by minimising commuting and promoting active travel. The plan should also focus on protecting the most versatile land to enable sustainable food production as designated countryside and agricultural purposes. The Parish Council agrees that Breinton is not suitable for large scale housing development and should be designated as open countryside.

The Place Shaping consultation online is not user friendly and councillors were concerned that the public may have difficulties engaging with the website.

Action: Clerk to add post to website encouraging the public to participate and including a link to the consultation.

22.36 Finance

- 22.36.1 Councillors **RESOLVED** to approve the below payments:

Breinton Village Hall	£18.00
Queen's Platinum Jubilee celebration donation	£200.00
Clerk's salary (June)	£454.90
HMRC (PAYE) – made under clerk's delegated powers	£353.49

- 22.36.2 Councillors reviewed and approved the cash book and bank reconciliation:

Cash Book 17 April – 17 May 2022

Date	Description	Total	Date	Description	Total
17.04.2022	bal b/f	£ 28,271.08	11.05.2022	Ionos 1 & 1	£ 4.19
19.04.2022	HC Precept	£ 6,582.50	11.05.2022	Breinton Village Hall	£ 18.00
29.04.2022	Interest	£ 2.13	11.05.2023	BHIB Insurance	£ 199.93
			11.05.2024	Clerk's Salary (April & May)	£ 1,057.90
			11.05.2024	Lengthsman	£ 96.00
			17.05.2022	bal c/f	£ 33,479.69
17.03.2022	Total	£ 34,855.71	17.05.2022	Total	£ 34,855.71

Bank Reconciliation at 17th May 2022

Balance as per Cash Book	£ 33,479.69
Less unrepresented cheques	
John Finch Computers	£ 75.00
BHIB Insurance	£ 199.93
Village Hall	£ 18.00
Lengthsman	£ 96.00
Balance as per Bank Statement:	£ 33,868.62

22.37 To consider the government domain name and approve a registrar for the application

22.37.1 The two possible options for the domain name as to conform with the rules set by government naming committee were considered (*breintonparishcouncil.gov.uk* OR *breinton-pc.gov.uk*).

Councillors **RESOLVED** to use the domain name breintonparishcouncil.gov.uk as the new government domain for the website.

22.37.2 A registrar is required to for the registration of the government domain. Councillors considered the three quotes sourced from companies who all have good reviews for service and support.

Councillors **RESOLVED** to appoint Zen Internet as the registrar for the government domain. Councillors approved the £25 registration cost plus the ongoing annual renewal for the domain at £49.50 plus VAT per year.

Action: Clerk to instruct Zen Internet to set up and register the government domain.

22.38 To consider adopting the new Code of Conduct

22.38.1 Herefordshire adopted the new model Code of Conduct on 22 May 2022. Amendments were made to the Local Government Association's model code.

Councillors considered the new model Code of Conduct issued by the Local Government Association, together with the amended version adopted by Herefordshire Council, which were circulated prior to the meeting.

22.38.2 Councillors **RESOLVED** to approve the new Local Government Association Model Code of Conduct as amended by Herefordshire Council to take account of local amendments.

22.39 To consider adopting a Grant Awarding Policy

22.39.1 A draft grant awarding policy has been circulated to councillors for their consideration, as the clerk had recommended adopting the policy to ensure that all grants are made within its

powers. The policy sets out the rules and provides guidance on making grants to ensure they meet the requirements of the General Power of Competence (Localism Act 2011 Section 1-8) (Sl. No.965 2012).

22.39.2 Councillors considered the draft policy and discussed potential advantages and disadvantages. There were concerns that having a binding policy could cause difficulties regarding compliance.

22.39.3 Councillors **RESOLVED** not to adopt the Grant Awarding Policy as councillors agreed it was not an essential policy, but would be referred to as a guide with any received grant applications.

22.40 To receive a report on the Village Hall

22.40.1 It was reported that the Village Hall Committee coffee mornings are well attended.

22.41 To discuss the progress with Breinton Charities and the Hereford Community Land Trust

22.41.1 Helen Powers, clerk of Breinton Charities attended the meeting to update the Parish Council on the potential development project.

The Charity Commissioners have approved expenditure on investigations into the project. Breinton Charities are in regular contact with the Hereford Community Land Trust, however currently they do not have the funds to cover a Housing Needs Survey. Councillors advised that the Parish Council have funds for a Housing Needs Survey within the budget, however this would need to be carried out as part of the Neighbourhood Development Plan (NDP) review and could not be a subsidy for local land owner or developers. Any NDP review is dependent on Herefordshire Council's Local Plan current review. Breinton Charities are going back to the Hereford Community Land Trust to confirm the cost of a Housing Needs Survey.

Breinton Charities' prime concern is the community use of the land.

22.41.2 Cllr Morawiecka informed the meeting that Phillip Eyles, former clerk of Breinton Charities had sadly passed away. Phillip's longstanding service to the people of Breinton and the charity was acknowledged.

22.42 To receive an update on the recent crime within Breinton

22.42.1 In March one bike theft was reported on Breinton Common

In April four crimes were reported within Breinton. A violence/sexual offence at Breinton Springs, a burglary on Breinton common, a criminal damage/arson and other theft on Yew Tree Gardens.

No report available on the West Mercia police website for May yet.

22.42.2 Concerns were raised over the crimes occurring on the National Trust land at Breinton Springs.

Action: Clerk to contact National Trust to make them aware of the crimes which are occurring and whether any action will/has been taken.

22.42.3 The SNT team have advised to be are aware of the current holiday, courier and romance frauds as well a council tax rebate scam.`

22.42.4 The SNT team members are attending numerous Herefordshire locations for anyone to raise and discuss any concerns.

22.42.5 The Safer Neighbourhood Team have reminded Parish Councils about the We Don't Buy Crime Towns and Villages Project that is a continuous project partially funded by the PPC. Their aim is to get as many homes within the parishes around the force area, protected with Smartwater.

22.43 To receive an update from Mike Gill (Balfour Beatty) on recent works carried out

22.43.1 The meeting was updated with the latest works carried out within Breinton as detailed below:

Week ending 20 May 2022	Completed Hereford A road monthly safety inspection with colleague C1190 jct with A438 highway signage milage distance adjusted Kings Acre Road ground maintenance verge cutting work completed C1190 – highway signage cleaned
Week ending 27 May 2022	C1190 cut vegetation from around verge markers

22.44 To receive a report from the Footpaths Officer and consider necessary actions

22.44.1 Progress on the closure of BT20 is still awaited and this will be chased up with Balfour Beatty

22.44.2 The water reservoir in the field along the BT2 to the south of junction with the C1189; which was identified by the lengthsman as a potential contribution to the flooding on the C1189; could not be located.

Action: Cllr Geeson to contact the lengthsman regarding the location of the reservoir.

22.45 To discuss current works for the lengthsman and consider further necessary works

22.45.1 A meeting has been arranged between Locality Steward, Mike Gill, and the lengthsman, Richard Mills on 17 June 2022 along with representatives of the Parish Council. This meeting has been requested to discuss the drainage works to be carried out using the funds from the drainage grant.

22.45.2 Councillors discussed the stiles on BT15 between Upper Wood and Sugwas Court, and considered changing the same to gates, however it was agreed to not to make any unnecessary replacements.

22.45.3 The new noticeboards have not yet been installed as the lengthsman had difficulties locating seasoned oak posts. Metal posts are also an option as the current noticeboard on Kings Acre Road is installed with same. The lengthsman has recently managed to contact a source with seasoned oak posts and is expecting a quote for these.
Councillors **RESOLVED** to wait for the quotes before a decision can be made.

22.46 To receive an update on the Tree Planting Plan and consider the next actions

22.46.1 The Church Commissioners land agent will be available meet with the Parish Council 20 June 2022.

Councillors **RESOLVED** for Councillor Morawiecka to represent that Parish Council and meet with the land agent on its behalf, at a time to be arranged.

22.46.2 Councillors discussed the land owned by the Cider Museum as another potential location for the tree planting. Cllr Geeson advised that the Cider Museum Trust may also be willing to find space for a few trees on their land.

Action: Cllr Morawiecka to contact a member of the Cider Museum regarding permission to plant trees on available land.

22.47 To consider action on the Declaration of Climate Emergency

22.47.1 The Parish Council approved a Declaration of Climate Emergency at the meeting on 19 June 2019, but no actions have been taken since. Actions have been discussed at the village hall coffee mornings and councillors were of the understanding that members of the public would be willing to work with the Parish Council on this matter.

Councillor Morawiecka suggested electric bikes/cars and charging points which could be included in a Neighbourhood Development Plan survey. Councillors would also like to promote biodiversity with areas left untouched for wildlife.

Action: Clerk to invite Mr Harries of the Village Hall Committee to the September meeting to discuss the actions for the Declaration of Climate Emergency.

22.48 To consider quotes for Breinton Heritage survey projects

22.48.1 Councillors **RESOLVED** to defer this item until three quotes had been obtained for consideration to comply with the Financial Regulations.

22.49 To discuss correspondence received since the previous meeting

22.49.1 Councillors were made aware of an additional caravan on the Green Lane Park.

Action: Clerk to contact planning department regarding the Green Lane Park site limits and the permissions needed for caravans.

22.50 To receive requests for items on next agenda

22.50.1 Tree Planting, Declaration of Climate Emergency

Meeting closed at 8.45pm.

The next meeting is to be held on Wednesday 14 September 2022.

Signed.....
Chair, Breinton Parish Council

Date.....