

BREINTON PARISH COUNCIL

MINUTES OF THE MEETING ON 14TH SEPTEMBER 2022

Present: Cllr Tony Geeson (Chair), Cllr Tracey Prosser, Cllr Liz Moraweicka, Cllr Lorraine Lewis, Cllr Jackie Morris

In attendance: John Wade (Footpaths Officer), 4 members of the public, Emily Godsall (clerk)

A minute's silence was held in memory of Queen Elizabeth II before the meeting commenced.

22.51 Apologies for absence

22.51.1 Cllr Keith Ray sent his apologies for being unable to attend the meeting.

22.52 Declarations of interest and requests for dispensations

22.52.1 Cllr Moraweicka declared an interest in item 22.56.1 Warham Court Farm and took no part in the discussion.

22.53 To approve the minutes of the meeting on 16 June 2022 & discuss actions points (no decisions)

22.53.1 It was **RESOLVED** to approved the minutes as a accurate record of the meeting on 16 June 2022 and Cllr Geeson duly signed as Chair.

22.53.2 Councillors noted that Balfour Beatty have advised that they are unable to provide any dog fouling signs.

Action: Clerk to contact lengthsman regarding dog fouling signs.

22.54 Public Open session - to receive comments from the public on parish matters (no decisions)

22.54.1 No comments were raised by the public and the session was closed.

22.55 To receive a report from Ward Cllr Bob Matthews

22.55.1 Ward Councillor Bob Matthew passed on his apologies for not attending the meeting.

22.55.2 Planning application P220810/F Conifer Walk has been withdrawn by the applicant, but Cllr Matthews was unable to advise on the reasons behind this decision.

22.55.3 A mobile speed camera had been sited on Kings Acre Road but no evidence was found to cause any serious concern over the traffic speeds.

22.56 To consider comments on current planning applications to be decided by Herefordshire Council

- 22.56.1 P/204242/FH Planning Permission & P204243/L Listed Building Consent - Warham Court Farm Demolition of existing barns within the grounds of a Listed Building. Proposed new farm shop and cafe and office accommodation buildings with associated car parking area.

The case officer is still in active discussions regarding the application, however Councillor Matthews was unsure of the reasons for the ongoing process. Cllr Matthews has reiterated to the case officer that if minded to approve the application it will be requested to go to the planning committee.

It was **RESOLVED** not make any further comments on the application at this stage.

- 22.56.2 P222130/O Land at Three Elms - Outline Planning application with all matters reserved, except access, for the first phase of an urban extension comprising up to 350 homes (Use Class C3); park & choose interchange; together with open and play space, landscaping, infrastructure and associated works.

Councillors discussed the application and agreed that there were concerns over the flooding and access. The objections to the original application P162920/F regarding flooding, drainage and access were still relevant. The dwellings currently on the site are already experiencing drainage problems and an investigation should be held before any further development can be approved.

It was **RESOLVED** that the Parish Council submit an objection to the planning application regarding concerns over flooding, highways access and drainage together with the responses to the previous planning applications P162920/F.

22.57 To receive an update on recent planning application decisions

- 22.57.1 P220810/F Little Haven Conifer Walk Hereford Herefordshire HR4 0SW, Little Haven Conifer Walk Hereford Herefordshire HR4 0SW, Proposed demolition of existing buildings and erection of eight dwellings with drainage and associated works - **WITHDRAWN 18 August 2022.**

- 22.57.2 P222331/PA7 Manor Farm Breinton Hereford HR4 7PJ - Application for prior notification for a new agricultural building and lean-to extension from existing building for the dry storage of machinery and hay – **Prior approval given 1 August 2022.**

- 22.57.3 P220951/FH [Hillgarth Breinton Hereford Herefordshire HR4 7PQ](#) - Proposed extension – **Approved with conditions 27 June 2022**

22.58 Finance:

- 22.58.1 It was **RESOLVED** to approve the following payments:

Payments made at the meeting:	
HMRC PAYE	£58.80

Clerk's salary (September)	as agreed by Councillors
Payments made under clerk's delegated powers:	
HMRC (PAYE)	£353.49
Breinton Village Hall June meeting hire	£18.00
John Finch Computers annual service	£85.00
John Finch Computers replacement for cheque	£75.00
Zen Internet government domain registration	£74.50
Information Commissioners Office Data Protection Fee (DD)	£35.00
Clerk's salary (July)	as agreed by Councillors
Clerk's salary (August)	as agreed by Councillors
Queen's Platinum Jubilee celebration donation	£200.00

22.58.2 It was **RESOLVED** to approve the cash book and bank reconciliation from 17 May 2022 to 17 August 2022:

Date	Description	Total	Date	Description	Total
17.05.2022	bal b/f	£ 33,479.69	09.06.2022	Ionos 1 & 1	£ 4.19
19.05.2022	Lloyds	£ 1.74	15.06.2022	Breinton Village Hall	£ 18.00
31.05.2022	Interest	£ 2.96	15.06.2022	HMRC PAYE	£ 353.49
17.06.2022	Unpresented cheque no. 737 (John Finch Computers - cancelled)	£ 75.00	15.06.2023	Clerk Salary (May)	£ 454.90
30.06.2022	Interest	£ 2.72	11.07.2022	Ionos 1 & 1	£ 4.19
29.07.2022	Interest	£ 2.56	19.07.2022	ICO	£ 35.00
			30.07.2022	John Finch Computers	£ 85.00
			30.07.2023	John Finch Computers (replacement for cheque 737)	£ 75.00
			30.07.2024	Clerk Salary (July)	£ 454.90
				Ionos 1 & 1	£ 4.19
					£ 18.00
			17.08.2022	bal c/f	£ 32,057.81
17.08.2022	Total	£ 33,564.67	17.08.2022	Total	£ 33,564.67

BANK RECONCILIATION AT 17 AUGUST 2022

Balance as per Cash Book:	£ 32,057.81
Less unpresented cheques	
Village Hall	£ 18.00
Total balance as per Bank Statement:	£ 32,075.81
Current	£ 500.00
Reserve	£ 31,575.81

22.59 To receive a report on the Village Hall

22.59.1 Councillor Lewis advised that there is now a Facebook page for the Village Hall and any likes would be beneficial to promoting the hall.

The coffee mornings have continued to be a success. A donation was made to the Ukraine Appeal. There has been a break from the coffee mornings over August and September, but these are to resume again in October.

An application has been made for a raffle licence and a lunch club is being set up. The committee are seeking a replacement cooker, which is an expensive cost.

There is a quiz is scheduled for Friday 7 October.

22.60 To receive an update on the recent crime within Breinton

22.60.1 No crimes were reported in Breinton during May or June. No report is available yet for July or August.

22.60.2 Iain Carter, manager of the National Trust is aware of the crimes which have been occurring at Breinton Springs and advised that it is a real problem at present. Regular patrols of the car park are being carried out for this reason.

22.61 To receive an update from Mike Gill (Balfour Beatty) on recent works carried out

22.61.1 The meeting was updated on the recent work within Breinton:

Week ending 17 June 2022	<ul style="list-style-type: none">- Breinton Lane drainage meeting with colleague- C1190 vegetation cut back from around verge
Week ending 1 July 2022	<ul style="list-style-type: none">- Breinton Lane ditching works completed- A438 Kings Acre Road inspection of overgrown
Week ending 22 July 2022	<ul style="list-style-type: none">- C1189 snapped tree branch hanging low over Whitecross way removed
Week ending 5 August 2022	<ul style="list-style-type: none">- Warham Lane junction swept
Week ending 12 August 2022	<ul style="list-style-type: none">- Green Lane carriageway pothole repairs

22.61.2 A number of residents have enquired why the verges have not been cut. The Parish Council agreed to nominate all the verges within the parish for a single cut during the year, which is to take place in the Autumn.

Action: Clerk to chase up Balfour Beatty on the scheduled date for the verge cutting.

22.62 To receive a report from the Footpaths Officer and consider necessary actions

22.62.1 Footpath's Officer, John Wade advised that the majority of the paths within Breinton were in good condition.

A few complaints have been made by residents regarding the long grass on the headlands and getting wet on BT9 and BT3.

The latches are missing from several gates along numerous footpaths. John Wade to email clerk with the details of the locations of the gates.

John Wade advised that there seems to be a delay on problems on footpaths being raised and the work being carried out.

22.62.2 Balfour Beatty have arranged a meeting on 28 September 2022 at the Public Hall for all footpath officers to attend. John Wade is able to attend and will report back on the meeting.

22.63 To discuss current works for the lengthsman and consider further necessary works

22.63.1 The lengthsman has advised that no reasonable quotes for seasoned oak posts for the noticeboards have been found. The only available posts which can be sourced are £175 per post.

The noticeboard on Kings Acre Road has a metal post and this may be a more practical option. The lengthsman has been asked to provide some quotes for the metal posts instead.

22.63.2 No other works required within the parish were raised.

Action: Clerk to ask lengthsman for a timetable for the drainage works to be carried out over the Autumn/Winter.

22.64 To receive an update on the Tree Planting Plan and consider the next actions

22.64.1 Cllr Moraweicka met with the Church Commissioners land agent on 20 June 2022 to discuss potential locations. The agent seemed to agree that the tree planting was a good idea, which would benefit the environment and help prevent flooding and just permission was required before the project could progress. However, since the meeting no communications have been received back from the land agent.

Councillors agreed that given the amount of time that has passed the lack of progress is very frustrating.

It was **RESOLVED** that a letter would be sent to the Bishop of Hereford to advise of the Parish Council's efforts and the disappointing progress due to the lack of progress on behalf of the Church Commissioners.

Action: Clerk to draft letter to the Bishop of Hereford to advise on the parish council's plans and the ongoing situation.

22.65 To consider action on the Declaration of Climate Emergency

22.65.1 The Parish Council declared a climate emergency on 19 June 2019. Cllr Geeson thanked Mike Harries for attending the meeting to discuss possible actions to follow up on the declaration.

Mike provided a copy of the Local Council Handbook produced by The Great Collaboration. An idea was discussed to make a questionnaire which available to the public, which gathers anonymous comments allowing comparisons across received responses. The questionnaire would need to be advertised to engage people.

Promoting electric bikes was suggested due to the lack of public transport availability, promoting exercise and saving fuel and parking costs. Beryl Bikes may be interested in attending an event. Advertising boards could be put up around the parish with the landowners permission.

22.66 To consider quotes for Breinton Heritage survey projects

22.66.1 It was **RESOLVED** to defer the item until three quotes for the survey has been received for consideration.

22.67 To discuss correspondence received since the previous meeting

22.67.1 No questions were raised on correspondence received.

22.68 To receive requests for items on next agenda

22.68.1 Bonfire party/celebrations/donations; Queen; Breinton Heritage Survey; Payroll providers.

22.69 To pass a resolution to exclude the public to discuss the following matters (Public Bodies (Admission to Meetings) Act 1960)

22.69.1 It was **RESOLVED** exclude the public to discuss the following matters (Public Bodies (Admission to Meetings) Act 1960)

22.70 To discuss employment matters

22.70.1 A decision was **RESOLVED** on the employment matters.

The meeting was declared closed at 8.40pm.

THE NEXT MEETING OF BREINTON PARISH COUNCIL WILL BE HELD ON 19TH OCTOBER 2022

Signed
Chair

Date.....